

End of placement 1

Supervisor meeting quick guide

A five-step check for a focused, useful end-of-placement conversation

Meeting aim: Confirm the FD has appropriate evidence, identify gaps and agree what should carry forward

 1	Plan feedback in good time - Recommend a TAB during the first placement, ideally in October, so feedback is available by December - Consider a PSG feedback cycle in either the first or second placement, led by the CS - A satisfactory outcome for each is required by ARCP; planning early allows time to repeat either if needed
 2	Check the evidence - Around 5 to 10 SLEs, with enough evidence to link to the FPCs Reflections and e-learning Core learning hours - Simulation experience where possible, recorded on the LEARN form if appropriate
 3	Check the breadth of learning - Mental health and social wellbeing, as well as physical health - Chronic disease and community experience, as well as acute medicine - Patient safety issues considered in their learning - Any children and young people experience described and expanded
 4	Review quality improvement - Where possible, check that quality improvement work considers sustainability - This may include environmental sustainability or the sustainability of healthcare
 5	Close the loop - Support the FD to record key points in the summary narrative - Where evidence or experience is absent, agree a clear PDP for the next placement

Use alongside the [UK Foundation Programme Curriculum 2021 \(2026 Revision\)](#), [assessment](#) and [supervisor meetings](#) guidance.